



# THE PRINCE KŪHIŌ FESTIVAL HŌ‘IKE‘IKE

March 24, 2018, 10:00 a.m. to 4:00 p.m

Kapi‘olani Park Bandstand



**APPLICATION FORM:**  
**NON-PROFIT ORGANIZATIONS,**  
**ARTISTS, CRAFTERS, AND DEMONSTRATORS**  
**DEADLINE: MARCH 1, 2018**

This form serves as a request for space to exhibit information concerning Native Hawaiian programs, services, and issues, or to demonstrate Native Hawaiian arts and crafts at the Prince Jonah Kūhiō Festival Hō‘ike‘ike.

In addition to Hawaiian cultural practitioners, artists and crafters, Non-Profit organizations serving the Hawaiian community are encouraged to take a table to share their work.

O‘ahu Council of the Association of Hawaiian Civic Clubs reserve the right to deny space to any individual, club, or organization who does not comply with the conditions for participation that appear elsewhere on this application.

DATE: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(City) (State) (Zip Code)

Tel: (Home) \_\_\_\_\_ (Bus) \_\_\_\_\_ (Cell) \_\_\_\_\_ E-mail: \_\_\_\_\_

## **DESCRIBE YOUR SERVICE, ARTWORK, CRAFT OR DEMONSTRATION:**

\_\_\_\_\_

### **CONDITIONS OF PARTICIPATION:**

- TENT, TABLES, AND CHAIRS:** All Non-Profit Organizations and cultural practitioners conducting demonstrations will be situated in the cultural tent. An 8' table, with two chairs will be provided without cost. Exhibitors have the option to also exhibit in the same tent, or to provide and set-up their own tent, table, and chairs at their own cost. Tent must be white and no larger than 10x10. Larger tents may be accommodated, space permitting. This is subject to approval of the Prince Kūhiō Festival coordinator for the event. All exhibits must be removed not later than 5:00 p.m.

**LOGISTICS:** \_\_\_ I will participate in the cultural tent using a complimentary table & two chairs.  
\_\_\_ I will set up my own 10x10 white tent with table and chairs at my expense.

- HOURS OF OPERATION/PARKING:** Hō‘ike‘ike is from 10:00 a.m. until 4:00 p.m. on March 24<sup>th</sup>. Setup time is between 7:00am and 10:00 a.m. on March 24<sup>th</sup>. Check-in upon arrival with the on site coordinator for location assignment. All demonstrations and exhibits close at 4:00 p.m. and must be completely cleaned and cleared by 5:00 p.m. One parking space will be reserved for your use. On entering Kapi‘olani Park, give the

parking attendant your name.

3. **CONDITIONS OF USE REQUIRED BY THE KAPI'OLANI REGIONAL PARK:** You agree to abide by the following conditions required by the Kapi'olani Regional Park: Absolutely no driving or parking on the grass during event hours due to liability issues. Exception: O'ahu Council of the Association of Hawaiian Civic Clubs may permit vendors, exhibitors, and cultural demonstrators to deliver heavy supplies and equipment only to their tent, but no parking. Any vehicle without said permission shall not be allowed access. Vendors, exhibitors and cultural demonstrators are responsible for repairing all damages to the grounds and/or irrigation system as a result of any damages caused by them. Holes created as a result of tent pegs, stakes, and other related equipment must be filled in with appropriate ground fill and as part of your clean up process. No canopies or tents will be erected directly behind permanent benches facing the bandstand.
4. **ACTION ON APPLICATION REQUEST:** Application requests will be approved or denied by O'ahu Council of the Association of Hawaiian Civic Clubs within 3 business days of the deadline for submission of applications. Requests may be denied for reasons of safety concerns, prohibited products, liability concerns or if your application conflicts with the intent of the Hō'ike'ike, i.e., to educate the community on Native Hawaiian arts, crafts, culture, programs and services. A decision by O'ahu Council of the Association of Hawaiian Civic Clubs will be final. O'ahu Council reserves the right to deny space to any individual, club, or organization who does not comply with the rules for participation that appear elsewhere on this application.
5. **INDEMNIFICATION:** You agree to indemnify, save and hold harmless the City & County of Honolulu, the Association of Hawaiian Civic Clubs, O'ahu Council, Mālama Loko Ea Foundation and all other sponsors of this event from any and all deaths, injuries, losses and damages to persons or property, and any and all claims, demands, liabilities therefore arising out of the cultural demonstration or exhibit. You shall also be liable for any loss, damage or injury to persons or property resulting from your demonstration or exhibit to the person or persons suffering such loss, damage, or injury. Any and all damage to the park and/or park facilities must be fully and completely restored within 7 days after the end of this event.
6. **REVOCACTION:** O'ahu Council of the Association of Hawaiian Civic Clubs may revoke the approval of an application for failure to comply with the conditions listed above.

**SIGNATURE:** By signing this application, you confirm that you have read and understand the conditions of participation and agree to adhere to them.

Print Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMIT APPLICATION & PAYMENT TO:** Pi'ikea Tomczyk  
Ho'olaule'a/Hō'ike'ike Chair  
O'ahu Council Association of Hawaiian Civic Clubs  
P.O. Box 37874  
Honolulu, HI 96837-1122

**Questions:** Call Pi'ikea Tomczyk 808-292-4724 or [piikea\\_tomczyk@hotmail.com](mailto:piikea_tomczyk@hotmail.com)

**Signed copy of application must be available on day of the event.**